



Vacancy Notice No : SVN 2022/28  
Position title : Interpreter (Arabic, Farsi, Bengali, Kurdi, Urdu, Pashto – English intermediate) – 4 positions  
Duty Station : In line with the needs for specific languages needed in the reception centers active in Serbia (subject to change of the location)  
Classification : General Service Staff  
Type of Appointment : SST UG  
Estimated Start Date : December 2022  
Closing Date : 04 December 2022

*Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration, works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.*

### **General functions**

Within the project “EU Support to Migration Management in Serbia – Improving reception capacity, protection services and access to education III” under the overall supervision of the Head of Office and under the direct supervision of the Project Coordinator the incumbents will be responsible for the following tasks:

- Facilitate the communication among relevant institutions, their teams, IOM teams and migrants accommodated in reception locations in Serbia;
- Act as member of IOM field team covering locations which accommodate migrants;
- Performs any other duties that may be assigned by the Head of Office

### **Desirable Qualifications and Experience:**

- Previous experience in translating/interpretation skills;

### **Languages Required**

*Fluency in requested language  
Basic in Serbian*

### **How to apply:**

Interested candidates to submit their applications as soon as possible by sending the IOM Personal History form in English language available on IOM Serbia [website](#) and a motivation letter, not more than one page, via email to [iombegvacancy@iom.int](mailto:iombegvacancy@iom.int) quoting this respective Vacancy notice number (CVN 2022/28) in the subject.

Only shortlisted candidates will be contacted.

### **Position is subject to availability of funding**

**Posting period:** From 25.10.2022 to 04.12.2022

### **The incumbent is expected to demonstrate the following values and competencies:**

**Values** - all IOM staff members must abide by and demonstrate these three values:

- Inclusion and respect for diversity: respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

**Core Competencies – behavioral indicators level 1**

- Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- Delivering results: produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- Managing and sharing knowledge: continuously seeks to learn, share knowledge and innovate.
- Accountability: takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- Communication: encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.