



Vacancy Notice No : CVN 2022/15
Position title : Child Care Worker
Duty Station : Belgrade – (Vodovodska) 6 positions, Nis – 6 positions, Belgrade – (Jovan Jovanovic Zmaj) 6 positions
Classification : Category A Consultancy
Type of Appointment : Consultancy
Estimated Start Date : October 2022
Closing Date : 25 October 2022

Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration, works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

General functions

Within the project “EU Support to Migration Management in Serbia – Improving reception capacity, protection services and access to education III” under the overall supervision of the Project Coordinator and under the direct supervision of the MoLEVSA Social Protection Focal Point and in coordination with Head of centres for accommodation of unaccompanied and separated children the incumbents will be responsible for the following tasks:

- Collecting all relevant information about the child and exchanges it with co-workers, accepts the child and prepares an educational group for admission of the new child;
- Making an initial assessment of the child's condition upon admission within a maximum of two weeks;
- Monitoring and supporting the adjustment and relationships of the child during adjustment period and participate in the preparation of a team report;
- Supporting the child to achieve an optimal level of independence and to maximize their potential;
- Planning, monitoring and implementing activities with the child inside and outside the accommodation;
- Developing a plan of the child care worker and participates in the development of a team plan of services with CSW, respectively internal treatment plan for the child;
- Monitoring and supporting the education and training of the child, visits the school and is accompanying the child to school;
- Participating in the preparation of the transfer and discharge of the child, monitoring and supporting the child in the first months after leaving the accommodation;
- Monitoring and directing contacts and supports the relationship of the child with family / significant persons, in accordance with the treatment plan;
- Collaborates according to the team action plan with associates and institutions outside the centre involved in the child protection / treatment;
- Planning and implementing work with the group as a whole and must hold group meetings once a week;
- Providing information on needs and participates in direct procurement for the child and the group;
- Submit monthly narrative reports to MoLEVSA and IOM;
- Perform such other duties as may be assigned by Project Coordinator.

Desirable Qualifications and Experience:

- At least higher education in the field of social sciences (including but not exclusively: social worker, pedagogue, psychologist, special pedagogue, defectologists, sociologist) obtained on the basic academic studies with at least 180 ECTS, specialist academic studies, specialist vocational studies and/or the basic academic studies of at least 3 years;
- Previous experience working with migrants, refugees and asylum seekers;
- Previous experience in working in social protection of vulnerable groups;
- Basic level of English language (advantage);
- Previous training on working with target group population (advantage);
- License for working in social protection services (advantage).

Languages Required*Fluency in Serbian**Basic in English (advantage)****How to apply:***

Interested candidates to submit their applications as soon as possible by sending the IOM Personal History form in English language available on IOM Serbia [website](#) and a motivation letter, not more than one page, via email to iombegvacancy@iom.int quoting this respective Vacancy notice number (CVN 2022/15) in the subject.

Only shortlisted candidates will be contacted.

Position is subject to availability of funding

Posting period: From 18.10.2022 to 25.10.2022

The incumbent is expected to demonstrate the following values and competencies:

Values - all IOM staff members must abide by and demonstrate these three values:

- Inclusion and respect for diversity: respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

Core Competencies – behavioral indicators level 1

- Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- Delivering results: produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- Managing and sharing knowledge: continuously seeks to learn, share knowledge and innovate.
- Accountability: takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- Communication: encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.